

RULES OF USE OF THE DOCTORAL SPACE IN THE UNIVERSITY OF WARSAW LIBRARY

Dear Doctoral Candidate!

The space you are using was created through the efforts of the Board of the Doctoral Candidates' Union of the University of Warsaw and courtesy of the Rector. Here are a few rules that will make it easier for you to use this space pleasantly.

1. The space is used for scientific purposes by doctoral candidates of the University of Warsaw.
2. The space is open daily from 8AM to 10PM.
3. Entry to the space is on the basis of a valid electronic doctoral candidate ID card.
4. As an exception, the space is open to non-doctoral candidates who participate in research conducted by doctoral candidates (e.g., in the form of an interview).
5. Respect the equipment of the space and keep it tidy. Put things back in their place after use. If you used kitchen equipment - wash it. Do not unplug any equipment from electricity or other network.
6. Respect the silence. Talk on the phone or through other communicators only in the meeting room behind a closed door.
7. The group work room is available by reservation made at the Doctoral Candidates' Union Office (doktoranci@samorzad.uw.edu.pl). Reservations must be made during the week prior to the date you plan to use the room. One person can reserve a room for up to two hours at a time. You can find booking rules and available dates at www.doktoranci.uw.edu.pl under the tab "doctoral space".
8. Code lockers are used to store belongings while working in the space. Please do not occupy the lockers outside of your time in the space. They will be opened each week, on the first working day, before noon, and items left there can be transferred to the Doctoral Candidates' Union Office or the Office of Found Property of the Capital City of Warsaw.
9. Let's take care of each other. Donate items left unattended to BUW security or to the Doctoral Candidates' Union Office.
10. We are all hosts here - if the dishwasher fills up - put it in, if the dishwashing is over - put it back in the cabinet.
11. Violation of the above rules, as well as other University regulations, will result in denial of access to the space. In addition, users may be held civilly liable for damages resulting from misuse of items in the space.

Remember, we are all responsible for this space. If you see any disturbing behavior or something is not working as it should - let the Doctoral Candidates' Union Office know (tel. 22 55 20 189, e-mail: doktoranci@samorzad.uw.edu.pl).

Enjoy using it!